



The Park College COVID 19 Risk Assessment and Contingency Plan December 2021

During the COVID 19 pandemic, The Park College is following advice issued by the DfE. Guidance is issued frequently and changes are made as required.

DfE guidance for colleges can be found here:

https://www.gov.uk/government/collections/further-and-higher-education-coronavirus-covid-19?utm_source=28%20November%202021%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

for schools:

<https://www.gov.uk/government/collections/guidance-for-schools-coronavirus-covid-19> and here: <https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings>

Updated guidance following identification of variant of concern is found

here: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1036663/Schools_guidance_update_for_Omicron_-_29_Nov.pdf
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1037148/SEND_and_specialist_settings_-_additional_COVID-19_operational_guidance.pdf

Staff at higher risk will have an individual risk assessment completed and reviewed regularly by a member of the senior management team. Please speak to The Principal to arrange this. All Shielding is currently paused.

Students who are at higher risk will have risk assessments conducted, with families. Families of students living with family members who have previously been shielding are invited to contact the college to discuss the risk assessment in more detail.

This document will be reviewed at least monthly or more often as guidance changes. All staff will be encouraged to offer feedback.

New restrictions have been put in place due to the Omicron variant. This document will continue to be updated as new guidance is issued. The DfE currently send out daily COVID e mails to all settings.

London and Southwark, like the rest of England, are following Plan B, Covid Alert Level 4. All staff and eligible pupils are strongly encouraged to take the vaccine and booster when eligible.

Hazards	Control Measures
Baseline Infection Control Measures	All staff meetings to be remote.

	<p>Maintain TAs in tutor groups wherever possible</p> <p>Tutors teaching across tutor groups to maintain social distancing.</p> <p>All staff testing twice per week Tests to be completed Monday and Wednesday mornings. All students encouraged to engage in twice weekly LFD testing.</p> <p>Any staff members and students identified as close contacts to complete daily LFD tests for 7 days.</p> <p>Cleaning increased in all common areas and toilets</p> <p>Increase messaging about hand washing</p> <p>Increase messaging about vaccine / booster program</p> <p>Reduce all external visitors wherever possible</p> <p>Face masks to be worn by all staff and students in communal areas</p> <p>Move activities outdoors if possible</p> <p>Ensure ventilation during activities involving singing, shouting or exercise</p> <p>Shared equipment should be cleaned after use.</p> <p>No link Programme to attend college at present.</p> <p>Café closed to the public</p>
<p>Enhanced Outbreak Control Measures – as the outbreak threshold is reached, we are asking schools to implement these measures for an initial period of two weeks</p>	<p>More frequent LFD testing, including daily testing for a minimum of 5 days, increasing to 7 days as necessary to ensure the final test is taken on a school day.</p> <p>Postpone Christmas karaoke & disco.</p> <p>Reduce mixing of staff e.g., by holding meetings remotely</p> <p>Dance & yoga sessions to be distanced & instructor to be reminded of hand hygiene/ face coverings</p>

Update regarding Omicron	All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test. They will be informed by the local health protection team or NHS Test and Trace if they fall into this category and provided details about self-isolation. Further actions for educational settings may be advised by a local Incident Management Team (IMT) investigating a suspected or confirmed case of the Omicron variant of COVID-19. We will seek guidance from PH Southwark and LCRC in the first instance .We recommend that face coverings should be worn by students, staff and adult visitors when moving around the premises, outside of rooms, such as in corridors and communal areas. This is a temporary measure.
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Where possible, consider ways to maintain and increase the supply of fresh air, for example, by opening windows and doors (unless fire doors).”

<https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm>

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- Face coverings

https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance?utm_medium=email&utm_campaign=govuk-notifications&utm_source=09bc689c-73ca-4445-94fe-4f79828ed4e2&utm_content=daily

‘Face coverings should be worn in communal areas in all settings by staff, visitors and pupils or students in year 7 and above, unless they are exempt.

Pupils or students (in year 7 or above) should continue to wear face coverings on public and dedicated school transport, unless they are exempt.’

Staff should store their face covering safely and ensure it is changed when required.

Students may choose to wear face coverings. Those that do will need explicit teaching on safe usage of face coverings including handling, storage and disposal of coverings.

Independent travellers will also require explicit teaching of safe face covering usage if they are travelling on public transport. Students using public transport to go off-site will require explicit instruction prior to the trip and this should be included in the risk assessment

All Students are exempt from face covering mandates, however, Students who are able to wear them safely and correctly can be encouraged to do so, especially when on public transport.

<p>Specialist staff coming into contact with large numbers of Students</p>	<p>All peripatetic staff will be encouraged to test before coming on to site</p> <p>Social distancing is no longer required for staff, however such staff may have risk assessments from their own settings and we will support them to follow these. We encourage social distancing where it is possible.</p> <p>All specialist staff to promote social distancing whenever possible.</p> <p>2 meter social distancing with staff and students from Spa School whilst they are in Amber measures until Jan 2022</p>
<p>Minimising social contact in the Coffee Shop and during lunch times</p>	<p>Only 4 people to a table where possible</p> <p>Posters displayed as reminders</p> <p>Separate lunch times included in timetable to increase space for all</p>
<p>Staff having a larger number of social contacts</p>	<p>Use of other spaces around the college encouraged</p> <p>Daily COVID good practice reminders</p> <p>Reminders throughout the day if staff too close to others</p> <p>Signs in reception and in staffroom to remind staff to distance.</p> <p>All staff close contacts to be recorded in de-brief book each day and sent to the principal on Friday afternoon in case weekend track and trace is required</p>
<p>Link Programme close contact with college staff and students/ touching surfaces – risk of transmission</p> <p>Spa Bermondsey continues to be in an “outbreak” due to 2 or more positive cases. The outbreak will be deemed over after 28 days from the last positive case.</p> <p>Amber measures have been effective and are now gradually being phased out.</p>	<ul style="list-style-type: none"> • No link programme at present until Jan 22 • Staff and students to wear masks in communal areas if not exempt. • Staff to sign students in to avoid standing around in the reception area. • On arrival staff and students to go to the TSI room, drop off their coats and bags and then go to the art room. • Link Staff and students to keep a 2 meter distance from college staff and students at all times. • Students to use the toilets in the basement. • Link staff to use the allocated staffroom- Channell to check they have everything they need. Staff to bring their dishes to the main kitchen after breaks/lunch and clear/clean up afterwards. Christine will clean all rooms and areas after use.

	<ul style="list-style-type: none"> • Link staff to wipe down items or areas used afterwards. • Link students to have their breaks and lunch in the student lunch room in the basement. • Nick will teach all sessions at college and keep a 2 meter distance. • Open doors and windows for ventilation. • Split the group into different rooms when working in the kitchen. • There may be families attending a winter fayre on 9.12.21 in the conference room 1:30-3pm- staff to check the lobby is clear when transitioning to the bus when leaving. • Any students or staff showing symptoms of covid- to go home immediately- contact Catriona to make arrangements.
<p>Team Teach Training – trainers and trainees - close contact with college staff and students/ touching surfaces – risk of transmission</p> <p>Staff are attending from Spa Camberwell, Spa Bermondsey and other schools</p> <p>Spa Bermondsey & Spa Camberwell continue to be in an “outbreak” due to 2 or more positive cases. The outbreak will be deemed over after 28 days from the last positive case.</p> <p>Amber measures have been effective and are now gradually being phased out.</p>	<ul style="list-style-type: none"> • Staff, students & trainers/trainees to wear masks in communal areas if not exempt. • Delegates to sign in at the table closest to the conference room. • Trainers to ensure trainees are not in the lobby area around 9am when students arrive or direct trainees to where they need to be. • On arrival college staff to meet students at the door and direct them into the reception area avoiding mixing with trainees. A staff member will be allocated, wearing a mask and keeping 2 meters apart. • Staff, students & trainers/trainees to keep a 2 meter distance at all times. • Trainers/trainees to use the toilets in the lobby area only. In emergency / if needed they can go out the main door and use the toilet in the café. Staggered toilet breaks if needed • Christine will clean all rooms and areas after use. • Staff, students & trainers/trainees to wipe down items or areas used afterwards. • College staff and students will bring the food and refreshments to the lobby area whilst trainers/trainees are in the conference room or central room. • Trainers/trainees to have their breaks and lunch in the conference room, lobby- café outdoor seating or outdoors weather permitting. • Trainers/trainees to clear up and clean after themselves where possible • Open doors and windows for ventilation.

<p>Advice from PHE 13.12.21</p>	<ul style="list-style-type: none">• Staff to check the lobby is clear when transitioning to the bus when students are leaving at 2 (Fridays) or 3/3:15.• Trainers to advise trainees on the procedures.• Trainers to complete their own risk assessment and share it, procedures and timings to college staff.• Any trainees or trainers showing symptoms of covid- to go home immediately- inform Catriona• Trainers will take temperatures of trainees on arrival.• All trainees are asked to take and show a negative LFD test result.• Tests will be available on site for anyone that has not taken one.• Disposable masks will be available for trainees.• Trainers to be given a fob and front door key• Hand sanitisers are allocated in/outside each room <p>Training booked 13/12/21 in a different part of the building. 13-15 attendees. NO CONTACT BETWEEN ATTENDEES & SCHOOL COMMUNITY</p> <p>Hand Hygiene to be re-enforced</p> <p>If unwell shouldn't attend.</p> <p>Advised to face desks forward but they will be having contact as training is around restraining with challenging behaviours LFDs before attendance Face coverings</p> <p>Room not used by students / Staff Has been cleaned thoroughly Tea & coffee & sandwiches covered with parchment & left outside the room & college staff remove dirty plates etc. Advised No students to be involved. All staff in face coverings. No contact between attendees & college staff. Can change entrance/exit so definitely no crossover Designated toilet area Area all to be thoroughly cleaned pre & post use</p>
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<p>Challenging behaviour impacting on social distancing</p>	<p>Social stories and schedules continue to be used to support Students feel calm and reassured</p> <p>BMPs and IRAs have been reviewed</p> <p>In first instance, staff should move other students away from student in distress and give time and space to deescalate</p> <p>Physical intervention to continue to be for the shortest amount of time and be least restrictive</p> <p>If a staff member needs to physically intervene, focus will be on moving student to an empty space so staff can let go.</p> <p>Staff to swap immediately after physical intervention and wash hands and face and then complete incident form</p> <p>Guided walks continue to be minimised and only used when necessary – e.g. to keep a student safe</p> <p>All staff reminded to give space</p>
<p>Arrival and departure being too busy resulting in increased social contacts</p>	<p>Students to be encouraged to follow safe distancing on arrival.</p> <p>Students to be reminded to use safe space when</p> <ul style="list-style-type: none"> • Waiting to enter the building • Signing in • Accessing student lockers • Ordering lunches <p>Families dropping off / collecting to be encouraged to wait outside</p>
<p>Poor hygiene standards of Students</p>	<p>Students and staff wash hands before and after eating</p> <p>Staff ensure Students wash hands on arrival and when entering a room for the first time</p> <p>Students explicitly taught how to remove, dispose or store masks.</p> <p>Students wearing disposable masks more than once should be referred to SMT who can discuss with family members.</p> <p>Automatic hand sanitizing stations are available around the college</p> <p>Staff encouraged to use spray for selves and Students if student puts hands in mouth, nose etc.</p>

	<p>All Students taught how to wash hands for 20 seconds</p> <p>Staff to ensure Students wash hands before leaving at the end of the day</p> <p>Reminders that soap and water are most effective way to kill the virus</p>
<p>Student becoming unwell</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p>	<p>Any student with a temperature, persistent cough or reporting loss of taste and smell will be isolated, their parent/carer called for collection and instructed to follow government self-isolation guidance (to stay home for 10 days) and to get a PCR test.</p> <p>Student identified as unwell will be moved to a separate space while awaiting collection. Staff waiting to wear gloves, face mask and apron if unable to stay 2 meters away from student. If able to stay 2 meters away, then full PPE may not be required, but face coverings should be worn</p> <p>Only one member of staff to wait with student</p> <p>Taxi to be called to transport student and family home if family do not have private transportation.</p> <p>Family reminded of self-isolation guidance (10 days for the rest of the household if unvaxed)</p> <p>Space where student waited to be cleaned thoroughly immediately as well as any other rooms / spaces the student may have used.</p> <p>Staff member to discard mask, gloves and apron and wash hands thoroughly before returning to duties</p> <p>Family given guidance around testing for student and themselves and how to engage with NHS Track and Trace in event of positive result</p>
<p>Staff member becomes unwell</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p>Symptoms are:</p> <ul style="list-style-type: none"> • Cough • Fever / high temperature 	<p>Staff member to immediately inform the principal</p> <p>Staff member to go home and order PCR COVID-19 test</p> <p>Staff member to self-isolate for 10 days or when negative test is returned</p>

<ul style="list-style-type: none"> • Loss or change of taste / smell 	<p>Staff member to engage with NHS Track and Trace and to inform Catriona/ Steph immediately upon receiving a positive test result</p> <p>If a staff member is unwell out of college hours with suspected symptoms, they should inform by calling 02077354154 leaving a phone message on the 24-hour answer service and ensure the college is informed of the result of their test.</p> <p>A staff member may return 10 days after the onset of symptoms only if their temperature has returned to normal after 24 hrs.</p> <p>Contact tracing and isolation</p> <p>The current guidance on contact tracing and isolation remains in place. In addition to these, any suspected or confirmed close contacts of the Omicron variant will be asked to isolate for 10 days regardless of vaccination status or age. You will be contacted directly and told to isolate.</p>
<p>Testing</p>	<p>All educational and childcare settings should continue to encourage staff and students to test twice weekly using lateral flow device (LFD) tests.</p>
<p>Vaccination</p>	<p>All eligible staff and students aged 12 and over are encouraged to take up the offer of the vaccine, including boosters.</p> <p>Vaccines are our best defence against COVID-19. They help protect young people and adults, and benefit those around them. Vaccination makes people less likely to catch the virus and less likely to pass it on.</p> <p>To book a vaccination, please visit: Book or manage a coronavirus (COVID-19) vaccination – NHS (www.nhs.uk).</p>
<p>First Aid requiring closer than normal contact</p>	<p>All First aiders should take universal precautions at all times and wear a mask.</p> <p>Any space used for first aid should be cleaned after each use.</p>

<p>Visitors resulting in additional social contacts</p>	<p>Visitors will be encouraged to wash hands / hand sanitise before entering the main building – using the toilets in reception or hand sanitiser provided.</p> <p>All visitors’ details, including contact details, will be collected to contribute to any potential Track and Trace call we receive. These are saved by the office and destroyed after 3 weeks.</p> <p>Parents of prospective Students are asked to wear a mask while on site; prospective students will be encouraged to wear masks. Those giving the tour will maintain a 2m social distance wherever possible</p> <p>Regular visitors should maintain a 2m distance at all times from all staff and students wherever possible. All regular visitors will be expected to leave a record of those they may have been in close contact with to support any track and trace effort before leaving site</p> <p>Any agency staff are required to show a LFD result for 48 hours prior OR to complete a test before coming into contact with others. Agency staff will be instructed to wear a face covering and maintain social distancing while waiting for their results</p>
<p>Off-site activity</p>	<p>Risk assessments should include specific Covid-19 safeguards</p> <p>Students will need to wear masks when travelling on public transport if they are able to do. Hand sanitizer should be part of the offsite activity bag.</p>
<p>Confirmed case of COVID 19 of student or staff member</p> <p>“Settings must not share the names or details of people with coronavirus (COVID-19) unless essential to protect others”</p> <p>NHS guidance: https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works</p> <p>https://www.gov.uk/guidance/nhs-test-and-trace-workplace-guidance?utm_medium=email&utm_campaign</p>	<p>If a student or staff member displays any of the following symptoms, they will be sent home immediately:</p> <ul style="list-style-type: none"> • Persistent cough • High temperature • Loss of taste or smell <p>They will be advised to seek a PCR COVID 19 test. College will supply a PCR test they can post if they are unable to access a test centre Families without private transport will be supported to get home safely using the TaxiApp to hail a Black Cab</p>

[=govuk-notifications&utm_source=09bc689c-73ca-4445-94fe-4f79828ed4e2&utm_content=daily](https://www.gov.uk/notifications?utm_source=09bc689c-73ca-4445-94fe-4f79828ed4e2&utm_content=daily)

“Employers should call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are made aware that any of their workers have tested positive.

Employers will need to provide the 8-digit NHS Test and Trace Account ID (sometimes referred to as a CTAS number) of the person who tested positive, alongside the names of co-workers identified as close contacts. This will ensure that all workplace contacts are registered with NHS Test and Trace and can receive the necessary public health advice, including the support available to help people to self-isolate where required.

In the event of an outbreak in the workplace, employers should follow their established outbreak processes and seek advice from their local health protection team as appropriate.”

If, after having symptoms, they have a negative test result, they can end their 10-day isolation early

Day 0 is the day of the positive PCR test.
Isolation ends on Day 11 for the positive person

Day 0 is the last day of contact with the positive person and Day 11 is when the contacts may return

If a staff member has a positive test, those they identified as staff close contacts will be informed and their requirement to isolate will be checked.

Those isolating for 10 days due to contact with positive COVID-19 person must complete the full 10-day isolation period, regardless of ill health or if they have a negative test result as per NHS guidance if they are unvaxed.

Any staff member suspecting they have symptoms must inform the college, via phone or e mail, immediately.

Any staff member calling in unwell, must disclose if it is COVID-19 related

Any student called in unwell must be asked if it is COVID-19 related. This will be followed up by SMT immediately.

“Close contact means:

- direct close contacts - face to face contact with a case for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin to skin)
- proximity contacts - extended close contact (within 1-2 metres for more than 15 minutes) with a case
- travelling in a small vehicle, like a car, with an infected person”

Advice from PHE or NHS Track and Trace may differ and supersedes this risk assessment

A person who has been identified as a close contact, but does not have to isolate (double vaxed or below 18.6 years old) should limit their close contact with others for 10 days and wear a face covering in enclosed spaces where they are unable to maintain social distancing

	<p>Staff and Students aged above 18 years and 6 months who are not double vaxed will need to isolate.</p>
<p>Staff with higher risk due to underlying health conditions or other contributing factors such as ethnicity.</p>	<p>Staff with underlying medical conditions or who feel they are at higher risk including due to ethnicity, modes of transport to and from work are to contact SMT to complete an individual risk assessment.</p> <p>Individual Risk assessments will be reviewed regularly</p>
<p>A suspected COVID-19 outbreak An outbreak is when there are two or more PCR-confirmed cases of COVID-19 with illness onset dates within 14 days of each other, who are close contacts of each other (for example under one metre face to face, or spending more than 15 minutes within 2 metres during the infectious period of one of the cases).</p> <p>As the college is very small in place and the students are adults with SEN green/Amber measures are put in place</p>	<p>College to inform South London Health Protection Team if the threshold is reached or there are concerns about onsite transmission.</p> <p>College to support the work of NHS Track and Track and the Self-Isolation Service Hub</p> <p>College will follow all advice if a local lockdown is put in place</p>
	<p>Following identification of an outbreak at the school, all staff should undertake daily LFD testing for 7 days. This should become part of your existing outbreak plans.</p> <p>Notify publichealth@southwark.gov.uk and including the date from daily testing of staff started.</p>
<p>Being a close contact of a household positive case</p>	<p>Household contacts, who are double jabbed + 2 weeks, do not need to isolate, as don't those younger than 18.</p> <p>Students aged above 18 years and 6 months who are not double vaxed need to isolate. You should seek a PCR test as soon as possible – but you don't need to isolate while waiting for the results.</p> <p>We ask that you take and report a LFD test every morning for 10 days</p>
<p>Member of The Park College community receiving positive test during holiday dates</p>	<p>Anyone having symptoms or receiving a positive test if asymptomatic, within 48 hours of being in contact with members of the college community should contact the college and leave a message on the of out of hours messaging service on 02077354154.</p> <p>SMT will check e mails and phone messages regularly at the beginning of each holiday period</p>

	<p>Staff reminded on last day of term to contact college</p> <p>Families reminded via letter and website to contact college in week leading to holidays</p>
<p>Mass asymptomatic testing</p> <p>Lateral Flow Device (LFD) are used for “mass testing”. LFD testing is only for those who are asymptomatic. Those experiencing symptoms should seek a PCR test</p> <p>A PCR test is one that is processed in a lab</p> <p>https://www.gov.uk/government/publications/guidance-for-full-opening-special-colleges-and-other-specialist-settings</p>	<p>All staff and students are offered home testing kits, which they should complete twice a week</p> <p>Any positive test at home will trigger isolation for all staff and student close contacts who are eligible such as those not fully vaxed– a PCR test must be ordered to confirm, but close contacts will isolate until PCR result is returned (and is negative) or isolate for 10 days if not fully vaccinated.</p> <p>Close contacts are defined as those within 48 hours of the LFD test</p> <p>Staff and Students engaging in home testing must report their results both NHS and to College. All staff and Students have been sent an online link to the college reporting form and to the NHS page.</p> <p>Staff and Students are encouraged to test Sunday and Wednesdays.</p> <p>Home testing kits will be distributed every 3 weeks. Staff need to sign out their kit. The LOT number is recorded by the COVID testing team</p>
Contingency planning:	
<p>If a student is required to isolate due to suspected or positive COVID test</p>	<p>Maths, English and Learning for Life plan work will be sent home (posted or hand delivered) the day after the student is sent / stays home (Day 2)</p> <p>On Day 4 further work will be sent home from across the curriculum</p> <p>Staff will call on Day 6 (or closest college day) to check progress and need for further work</p>
<p>If a class group is required to isolate due to PHE advice</p> <p><i>It is unlikely that a group larger than a class would need to isolate at the same time, however this plan will be in effect for those groups that need to isolate including Transport group</i></p>	<p>Maths, English and Learning for Life Plan work will be sent home Day 2</p> <p>Online tutorials will be arranged via Teams</p> <p>On Day 4 further work will be sent home from across the curriculum</p> <p>Staff will call / video call students on Day 6</p> <p>All directed to online resources on website and in personalised mail from staff</p>
<p>Limited college closure due to further lockdown advice or PHE advice</p>	<p>Vulnerable students to continue to attend. Offer full time / part time spaces to those that require depending on staffing availability</p>

	<p>Bubble timetable to be re-introduced – classes may be consolidated depending in staffing availability</p> <p>Inform social care/early help of those vulnerable Students who have been offered a space, but who are not attending – if they have a social worker</p> <p>Consider workforce rota if required (as per March 2020)</p> <p>Maths, English and Learning for Life Target work to be sent home weekly</p> <p>Weekly phone call from staff to discuss progress with parent / student (as applicable)</p> <p>Staff to publish weekly links to high quality resources and to make available resources to be downloaded or sent to families</p> <p>Tutorials to be re-established on Teams / recorded sessions to be sent to families</p> <p>Twice weekly calls to any student on vulnerable list not attending</p>
<p>Updated advise on 4.11.21</p>	<p>Based on learnings from outbreaks in Special Schools this academic year, the Soutwark Council Public Health Team have identified two additional measures we would advise you follow in order to reduce the spread of COVID-19 in your schools, and to protect your most vulnerable children.</p> <p>For all staff who provide personal care to children (i.e. hands on physical care including support with toileting, eating and medication) we recommend:</p> <ol style="list-style-type: none"> 1. Staff who have been identified as a close contact, and are not required to self-isolate, should <u>not</u> attend work again <u>until</u> they have a negative PCR test. Following the negative PCR, they should take daily LFDs for 10 days from exposure to the case. <ol style="list-style-type: none"> a. These staff are not required to self-isolate in their wider lives if they are exempt, they just should not attend school until they have received a negative result. b. This is in line with the advice for all health and social care staff. <p>For all staff we recommend:</p> <ol style="list-style-type: none"> 2. Following identification of an outbreak at the school, all staff should undertake daily LFD testing for 7 days.

	<ul style="list-style-type: none">c. This should become part of your existing outbreak plans.d. An outbreak is when there are two or more PCR-confirmed cases of COVID-19 with illness onset dates within 14 days of each other, who are close contacts of each other (for example under one metre face to face, or spending more than 15 minutes within 2 metres during the infectious period of one of the cases).e. NB: If you identify an outbreak please make sure you notify us at publichealth@southwark.gov.uk and include the date from which you have started daily testing of staff
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Additional Notes

Colleges to email lcrc@phe.gov.uk and put that we are a **special college** in the subject line. The number for South London Health Protection is 0344 326 2052.

All staff are welcome to make suggestions by talking to a member of the senior management team. All suggestions are very much welcomed.

Any staff member may request an individual risk assessment at any time.

Current government guidance:

<https://www.gov.uk/coronavirus>

<https://www.gov.uk/government/publications/guidance-for-full-opening-special-colleges-and-other-specialist-settings/guidance-for-full-opening-special-colleges-and-other-specialist-settings>

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1011704/20210817_Contingency_Framework_FINAL.pdf